

PRIVACY STATEMENT FOR PLANET YOUTH SURVEY

Winning Scotland is a charity that acts as a catalyst for change. Our mission is to empower all young people in Scotland to be ambitious, versatile and resilient. Our office is located at Nexus Business Space, 21 Young Street, Edinburgh, EH2 4HU.

Why do we need your personal information and what do we do with it?

You are giving us your personal information to permit us to:

- Reduce the potential for 'risky' behaviours – e.g. discouraging substance use and parental awareness raising.
- Offer positive alternatives: e.g. regular access to sport, music and art; increased family time.
- Plan and deliver better policies for the benefit of all pupils, or specific groups
- Better understand some of the factors which influence pupil health and wellbeing
- Share good practice
- Enhance the quality of research to improve the lives of people in Scotland

How will we do this?

We intend to deliver a survey to secondary school pupils, potentially across a range of different year groups. This is an anonymous and confidential survey. It will be impossible to trace any answers to an individual. No one including teachers, parents, carers or friends will ever be able to access any personal responses. Pupils will never be asked their name or any personal identification details during the survey.

The survey will be completed online using a school computer, laptop or mobile device in exam like conditions. This survey itself covers a lot of topics, and seeks pupil opinion on a lot of issues, some very personal. It is likely that many pupils have never participated in a survey like this, but we still hope pupils can respond to all the questions as carefully and honestly as possible, because their responses are very important. It is also important to answer in a way that best fits the pupils opinion or circumstances.

There are no right or wrong answers, the important thing is that pupil opinions are made known, while remaining confidential.

If the questions upset pupils in any way, teachers or guidance staff are available to talk in private. There will also be contact details at the end of the survey for people outside of school who may be able to help.

Who do we share your information with?

Once the data has been collected Winning Scotland will share this information with, your local council (including specific schools), the Scottish Government, project partners and will also be used in publicity materials, potentially involving media.

Winning Scotland believe strongly in the [Planet Youth](#) double-pronged approach of mitigating risk factors (discouraging / stopping substance use) and simultaneously increasing protective factors (offering positive alternatives such as sport and family time). As such, as well as reducing use of drugs and alcohol in teens, Winning Scotland believe successful implementation of the IPM could also:

- Improve the physical and mental health and wellbeing of young people
- Result in more young people taking part in positive activities, like sport, art or music, that will develop their confidence and life skills
- Increase engagement between children and their parents/carers, and between families and local schools/communities, creating better community and educational outcomes.

Legal Basis for requiring information

Public Authority Task Article 6 (1) (e) gives us a lawful basis for processing information where ‘processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller”

The personal data collected will be:

Child/Young person: school identifier, attitude to school, perception of achievement, pressure of school work, physical activity/exercise, eating behaviours, general health, general wellbeing (life satisfaction), mental health, physical or mental health condition, sleep pattern, feeling of discrimination, relationship with peers, self-perception, social media and online experience, relationships with family/environment, relationships with parents/carers, resilience, involvement in decision making, use of alcohol, use of tobacco, use of drugs, involvement in positive activities, caring responsibilities, experience of bullying, aspirations and career planning, sexual behaviours, sexual health, sedentary behaviour and places to play.

The conditions are listed in Article 9(2) of the GDPR:

(j) processing is necessary for archiving purposes in the public interest, scientific or historical research purposes or statistical purposes in accordance with Article 89(1) based on Union or Member State law which shall be proportionate to the aim pursued, respect the essence of the right to data protection and provide for suitable and specific measures to safeguard the fundamental rights and the interests of the data subject

The conditions are listed in Article 9(2) of the GDPR:

These are fulfilled for this data collection as the data will be used to enable us to improve the outcomes for children and young people and reduce inequalities by monitoring their health and wellbeing outcomes and analysing these by children’s characteristics. We intend to use this information to help identify specific groups (at an aggregated level) for targeted support and improve the outcomes for children and young people

Information Sharing and Recording

Sharing appropriate information is an essential component of child protection and care activity. To secure the best outcomes for young people, we will ensure that both prior to Planet Youth survey delivery, and following publication of results all involved with the project (including school staff) will understand when it is appropriate to seek or share information, how much information to share and what to do with that information. All involved will also be supported to consider from and with whom information can, and should, be sought and/or shared. Young people and their families will have a right to know when information about them is being shared. Information will be available to all parents regarding the Planet Youth project, with the option to opt their child / children out if they so wish.

The wellbeing of a child is of central importance with the Planet Youth project, as such they will have the right to:

- Express their views and have them taken into account when community based decisions are made.
- Access the findings of the Planet Youth surveys when available
- Support should any of the questions within the Planet Youth survey affect them in any way

The [Data Protection Act 1998](#) provides specific conditions for processing personal information and sensitive personal information respectively. The Act requires that an individual's data be processed fairly

and lawfully and that specific conditions/justifications for processing are met. The Planet Youth project will adhere to these regulations at all times.

How long do we keep your information?

Whilst this is a pilot project, further data collection is being considered. In order to facilitate longitudinal tracking we will hold data for up to 20 years. This allows Winning Scotland to follow progress for groups of pupils from S2 through to S6, but also track longitudinally.

Amending survey inputs

We want to make sure that any information obtained via the Planet Youth survey is accurate and honest. The Planet Youth survey will be completely anonymous, as such, if asked we will be unable to correct, delete or update any specific information received via the survey. It will be impossible to identify any individual through their responses, meaning it will not be possible to amend or remove responses following completion of the survey.

Please contact Winning Scotland by post at the above address, by email at: grant@winningscotland.org and by telephone on 0131 344 4603 if you wish to exercise any of these rights.

Complaints

We aim to directly resolve all complaints about how we handle personal information. However, you also have the right to lodge a complaint with the Information Commissioner's Office, who can be contacted by post at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. By phone on 0303 123 1113 (local rate) or 01625 545 745. Visit their website for more information at <https://ico.org.uk/concerns>